

SHINE POWER

Studio & Gym

Season 9

Welcome Back!



Thank you for joining us for Season 9! We are looking forward to another year of sharing our passion with you and your children. We are looking forward to having our studio and gym filled with new and returning smiling faces again!

Important Policy Reminders

Dropping Classes

Dance and cheer classes can ONLY be dropped before November 1st. If you drop a dance or cheer class after November 1st, you are obliged to pay your recital costume fee for each class dropped regardless of participation. If you drop a class after February 1st, you will be charged a \$50 re-choreography fee.

Gymnastics classes can be dropped between quarters; however, you must email us two weeks before the end of the quarter to avoid the new charge. Students can move up in level each quarter as well. A coach will contact you in this situation.

Overdue Fees & Bills

We expect prompt and timely payments. It is YOUR responsibility to remember when tuition is due:

August 17th (Registration Day)

November 1st

January 1st

March 1st

We will always bill you in advance and send you a reminder email, but it is helpful to make note of tuition dates on your own. After a fee is 30 days late, a \$25 overdue fee is automatically added to your account, and we have the right to charge the credit care on file. *If this happens multiple times, without discussing with Meghan, we will consider class removal.*

Credit Card Payments

We accept credit card payments through your online portal (we cannot run credit card payments in person). If you have an issue with a payment, please feel free to email us. The system often has issues with payments made from a Mastercard. If you have a card that gets declined even though funds are sufficient, it is typically because your provider thinks the payment is fraud. Calling your bank/card provider or using a different card should resolve this issue.

Costume Fees (Dance & Cheer Students ONLY)

NEW this season! To allow customers the opportunity to make smaller, monthly payments. Costume bills will be posted to portals around November 1st. Costumes will cost no more than \$68 per costume.

You are welcome to make smaller payments, leading up to the due date BUT **Costume bills must be fully paid by February 1st**. Any unpaid costume fee will be charged an additional \$8 per costume, per month after February 1st. Costumes will not be given to students until costume bills are paid in full.

Primary Accounts

We can only have ONE primary adult labeled to an account. This is usually the name of the adult that enrolled the child. We do not mind multiple people covering the bills, but please make sure that the child's name is labeled on any payments made with a check or cash.

If you are splitting a bill, the primary account holder is responsible for the payments and organizing any split payments. We DO NOT split bills ourselves nor do we keep track of who paid which part of the bill. This is your responsibility.

Studio Emails

We send MANY emails to keep you up to date and notified on studio dates and details. Please make sure you are getting our emails. They often get sent to junk mail. Please make sure you mark us as a contact and have them sent to your primary inbox so that you do not miss deadlines. You can also view our recent emails on the sidebar in your portal.

Parent Portals

Your portals have many features. We ask that you always keep them up to date by making changes to emails, addresses, and emergency contacts if needed.

Please check your portal prior to the first class and make sure all your information is up to date and correct. Emergency contacts are most important to keep updated. In rare instances, such as parents being late to pick up students or students getting injured, we need to call the numbers on file. If we cannot get in contact with the parent or the emergency contacts, we do notify the police.

Facility

Main Doors

The main doors to the building remain locked until 15 minutes prior to the first class of the evening. Once the main doors are open, students still must remain in the waiting room until their class time begins and their instructor invites them into class.

Parents in the Waiting Room

Our waiting room is open for viewing classes through the watch windows; however, please be considerate of using the space. We only have so much space for so many parents and students, so we ask that you do not watch every week. We know watching your child in class is enjoyable and important to you, but we also want to be considerate and mindful of other parents and of all the students who need to use the lobby.

To keep our waiting room decongested and an inviting environment, please follow these tips:

- Parents should avoid spending a child's WHOLE class time in the waiting room
- Take turns watching with other parents
- Wait outside for pick-ups and drop-offs
- Watch from one of our outdoor windows
- Do not bring extra family members into the waiting space
- Keep your volume at a low level to not disrupt classes
- Clean up after yourself and your children

Toddler classes may disregard many of these tips as we encourage a parent to be present for their whole class for changing shoes & bathroom breaks

Students in the Waiting Room

Students may use the waiting room to wait for their classes. Please make sure your child understands that they should be using the waiting room to prepare for their classes. It should never involve loud noises, running, or screaming. This is a disruption to our classes and does not maintain a safe and inviting environment.

We ask that younger students do not get dropped off more than 5 minutes early as the waiting room is an unsupervised location.

Student Pick-Ups

Parents must be prompt to picking their children up, ESPECIALLY if their class is the last class of the night. Staff members are not paid to watch after your child in the waiting room after their class has ended. If you cannot pick your child up within 5 to 10 minutes of their classes end time, you must notify us by texting Meghan at (608) 485-2589.

We understand parents have busy schedules and mistakes happen; however, all of our staff members have families and other obligations to attend to after their scheduled shifts, so we ask you to always be prompt.

If you are more than 10 minutes late after the last scheduled class of the night (M: 9:15pm, T: 7:15pm, W: 8:45pm, TH: 9:00pm), we will charge a \$20 fee to your portal for every 30 minutes you are late. This is used to pay staff members that have to stay late to supervise your child. We will always call you and your emergency contact on file first. Thank you for understanding!

Parking Lot

The parking lot is NOT designed for center row parking. Cars should park along the outer edges of the lot ONLY. The center needs to be clear for quick drop-offs or pick-ups and to keep students safe walking to and from the building. The street is also available for parking.

Snow Days & Closures

Please remember that we ARE NOT affiliated with the Boscobel or surrounding area school districts. Always check our Facebook page, your email, or listen to WRCO radio before coming to class, especially in the case of bad weather, staff illness, or planned closures. We will send reminder emails if we will be closed for a holiday break. If you have not received an email or have not seen a Facebook post saying otherwise, you can assume that we are open or have not yet made a decision.

Meghan is very good at giving you email notifications of closures, please try to avoid private texting or messaging her. It is not possible for her to respond to every individual text and she almost always receives 30-50 messages. Watch your emails or Facebook pages instead. As soon as she makes a decision, she will send out an email.

The local schools being closed for any reason (EX: parent teacher conferences, teacher in service days, snow days, etc.) DO NOT necessarily apply to us. We serve many students beyond the Boscobel School District, so following school decisions/closures is not possible.

Dress Code

We require and expect that ALL students follow the dress code for each of their classes. Proper dress code is essential to receiving high quality instruction and critique in the activities of dance, cheer, and gymnastics. Being properly dressed helps with safety, and it is also a sign of respect within the studio. Having your children dress properly for each class helps teach them responsibility, and helps them FEEL like a dancer, cheerleader, or gymnast. Please be prepared for each class and pack extra hair ties and tights in their bag, and be sure that they come to class with all the correct shoes.

Please do not wear ANY dance shoes outside, especially tennis shoes. For hip hop and cheer, the shoes worn to class must be a separate pair of shoes from other shoes. Change into them once you enter the building and DO NOT wear them outside. Dirty shoes damage our floor and equipment.

Dress Code Etiquette:

Tap/Ballet I, II, & Dance Basics:

Tap AND Ballet shoes, leotard (any color), tights (any color), hair up and out of face/neck, short skirt or fitted shorts (optional). In the winter, long sleeve, solid colored, fitted shirts or dance sweaters are allowed. (NO BAGGY CLOTHING OR DENIM)

Gymnastics:

Leotard (any color), hair up, bare feet. No skirts or shorts (This is highly important for safety purposes—students will not be able to partake in class if they have any baggy clothing, jewelry, or their hair down)

Boys Classes:

Athletic shirts and shorts. Nothing too baggy. CLEAN tennis shoes in hip hop classes, bare feet in gymnastics, proper dance shoes for other classes. (NO DENIM)

Intermediate & Advanced Ballet/Pointe:

Solid colored leotard (black preferred), tights, hair up and off neck/face, nude/pink ballet shoes, spandex shorts or short skirt (optional). NO jewelry, loose t-shirts or tank tops. In the winter, a tight fitted, solid colored shirt may be worn over leotard. No graphic t-shirts. No sweatshirts or jackets.

Jazz, Tap, & Clogging:

Leotards, tights, and fitted shorts are preferred. Hair up and off face/neck. Black tap or jazz shoes. Other options: leggings, solid-colored t-shirts or tank tops. Sweatshirts can be worn during warm ups/stretching during winter. Please avoid graphic t-shirts or shirts with words on them.

Cheer:

Leotard, clean tennis shoes (NEED white for recital), and fitted shorts is preferred. Hair up and off face/neck. Fitted shorts with solid tank top or t-shirt are allowed, but a bra or leotard MUST be worn underneath due to tumbling.

NEW THIS SEASON: We enforced this policy at the end of last season and found it greatly successful! We will provide a Community Bin of spare leotards, tights, & skirts. They are not necessarily comfortable, fashionable or in perfect condition BUT we carry ALL sizes. If any intermediate/advanced student forgets their items, they will be instructed to find their size and wear items from the bin. This should help us encourage them to always be responsible, it will help us avoid sitting students out of class AND it teaches students not to make excuses for improper attire.

Upcoming Dates

We will always send an email reminder when we have an important upcoming event, due date, or closure.

Specific Closures (TBA)

- We will be closed for a full week for Thanksgiving
- We will be closed a week for Christmas
- We will be closed a week for New Years
- We will be closed a week for spring break (unless we need to schedule make-up lessons)

Other Important Dates

- **9/1** Pre-orders for the MOVEU glitter jackets are due. Pre-order under events in your portals. Search 9/1. There will be no charge until we receive enough orders.
- **9/12** Classes Begin

There will be a 10-minute parent meeting at the beginning of the first class of the year for the following classes. If your class isn't listed but you want to attend a meeting, feel free to pop into any of the options below:

ALL Gymnastics Classes
 Boys Hip Hop I (M 4:15-4:45)
 Jazz I (M 4:15-4:45)
 Pre-Pointe (M 5:15-6:00) *important for first year pointe dancers
 Dance Basics II (A) (T 4:00-4:45)
 Cheer Minis (T 5:15-5:45)
 Tap Ballet I (T 5:15-6:15)
 Tap Ballet II (T 6:15-7:15)
 Beginner Cheer (T 6:15-7:00)
 Dance Basics I A (TH 3:30-4:00)
 Dance Basics III (TH 4:00-4:45)
 Dance Basics I B (TH 4:00-4:30)
 Dance Basics II (B) (TH 4:45-5:30)

- **9/21** Deadline to register for the Spooktacular Gymnastics Meet in Richland Center. Actual meet date is October 29th. View details and cost under “Events,” in your portals. Search 10/29
- **9/26** Showstopper Convention Registration Due
- **10/15-16** Showstoppers Dance Convention in WI Dells
- **10/29** Gymnastics Meet. Richland Center, WI.
- **10/31** Studio Closed for Halloween. Monday students will make this class up on 11/21 during Thanksgiving break.
- **11/1** Estimated date that costume fees will be posted to accounts. Last chance to drop any dance/cheer classes for the season. Fees are due by Feb. 1. If you drop after Nov. 1, you are obligated to pay for your costumes, regardless of participation.
- **11/22-25** Closed for Thanksgiving break. Monday will be hold at regular times to make up for Halloween
- **12/3** Gymnastics Meet (info TBA)
- **Christmas/New Year Break** TBA
- **1/7** In House Gymnastics Meet. SPSG Facility.
- **Spring Break** TBA
- **TBA** Picture Day (We plan to hold this at the end of March or Early April. This is usually held on a Saturday. It is optional, but encouraged. More details to come.)

Spring Recital

The spring recital applies to our dance and cheer students ONLY. Our recital takes place at the Prairie Du Chien High School Auditorium. We will send out full details about the event in January, but the following dates and details can be saved until further notice.

- **April 17th or 18th** –Spirit Day
- **April 20th**—Upper Level, **Mandatory** Rehearsal (PDC, starts as early as 4:30pm). This is a THURSDAY this season.
- **April 21st**—ALL Students, **Mandatory** Dress Rehearsal. (PDC, starts as early as 4pm)
- **April 22nd**—Saturday Recital (Typically at 6pm)
- **April 23rd** —Sunday Recital (Typically at 2pm)

ATTENTION ALL BOYS! We are planning a FREE ALL BOYS production number this year. We are planning on teaching this routine during our regular boys hip-hop classes and then holding three group practices closer too recital (due to availability, we will probably hold these on three Mondays 7:00-7:30). Students will provide their own costumes for this. We are hoping all our boys will participate and we can perform with roughly 35+ boys at once!! How cool?!? If you DO NOT want to participate, please notify us asap. Clearer & better details to come.

First Day of Classes Begin the Week of 9/12

View your specific class times by logging into your parent portal.

Make sure you have a \$0 balance on your account AND all the correct shoes/apparel.

If you ordered shoes from Rosy Cheeks on registration day, they should be passed out on the first day of class.

Gymnastics

Coach Shawna has officially taken over as the director of the SPSG gymnastics program. We appreciate all the excited feedback and cannot wait to start off our new season. All team requirements and meet information can be found on our website under the “Gymnastics Meets,” tab. This season, ALL gymnasts have the opportunity to compete locally and ALL gymnasts can earn the title of team member by completing these four requirements.

1. Attend gymnastics classes all season. Sept-April
2. Partake in at least one gymnastics private lesson.
3. Compete in at least two of the four gymnastics meets.

- 4. Purchase an SPSG leotard to wear at meets.

Team Members will be able to partake in the gymnastics team photo, will earn a collectable team pin for their jackets & will have their name displayed on our team boards in the gym.

Contact Info

Studio Address: 404 Johnson St, Boscobel, WI 53805

Mailing Address: 17190 Saunder View Road. Boscobel, WI 53805.

Phone: (608) 485-2589

Contact for Meghan, bookkeeping or Rachel: shinepowerstudio@outlook.com

Contact for Coach Shawna: bedwa@tds.net

Website: shinepowerstudio.com

for



☆ ☆ Let's Dance!! ☆ ☆